

As part of your Standard Operating Procedures (SOPs) / Standard Operating Guidelines (SOGs), does your organization have:	A formal training program?		Yes	No
	If yes, what type? (check all that apply): ☐ Driver training ☐ Personally-owned vehicle response ☐ Patient care / handling ☐ Officer / leadership	Other, explain:		
	A formal safety program?		Yes	No
	A formal maintenance program?		Yes	No
	If yes, what type? (check all that apply): ☐ Vehicles and equipment ☐ Building and surrounding premise/grounds	Other, explain:		

REAL & PERSONAL PROPERTY

Yes

No

([Property Schedule Addendum](#) is available on website if there are more locations.)

Contents Coverage type desired: Scheduled Contents Blanket Contents Deductible desired: \$1,000 \$2,500 \$5,000

Optional Deductible if desired: \$1,000 \$2,500 \$5,000

Do you want VFIS to estimate the building value for you? Yes No (If yes, complete VFIS Building Valuation Form Supplemental Application at the end of the P&C application for each building.)

CONSTRUCTION CODES

1 Frame	3 Non-combustible	5 Modified Fire Resistive	7 Heavy Timber Joisted Masonry	9 Superior Masonry Non-combustible
2 Joisted Masonry	4 Masonry Non-combustible	6 Fire Resistive	8 Superior Non-combustible	

ROOF CODES (0 = Unknown)

Covering	1 Metal sheathing with exposed fasteners	3 Built-up roof or single-ply membrane WITH gutters	5 Concrete/clay tiles	7 Shingle - 55 mph wind rating	9 Shingle - 110 mph wind rating
	2 Metal sheathing with CONCEALED fasteners	4 Built-up roof or single-ply membrane WITHOUT gutters	6 Wood shakes	8 Shingle - 55 mph wind rating/Secondary Water Resistance (SWR)	10 Shingle - 110 mph wind rating/Secondary Water Resistance (SWR)
Geometry	1 Flat Roof WITH Parapets	3 Hip Roof with Slope <= 6:12 (26.5°)	5 Gable Roof with Slope <= 6:12 (26.5°)	7 Braced Gable Roof with Slope <= 6:12 (26.5°)	
	2 Flat Roof WITHOUT Parapets	4 Hip Roof with Slope > 6:12 (26.5°)	6 Gable Roof with Slope > 6:12 (26.5°)	8 Braced Gable Roof with Slope > 6:12 (26.5°)	
Anchors	1 Toe Nailing/No Anchorage	2 Clips	3 Single Wraps	4 Double Wraps	5 Structural

Premises #	Item #	Building Occupied as:	Amount of Insurance At 100% Replacement Cost Value (RCV). Include value of towers, sirens and antennas with building.		Year Built	Electrical Age over 35 yrs Y/N	# Sq Feet	Construction Code	Protection Class	Sprinkler System Y/N	Occupied 24 hours Y/N	# Stories	Date of Last Inspection	Year of Mech System Updates	Year of Roof Updates	Roof Covering	Roof Geometry	Roof Anchors	Street Address City /State Zip / County	Insured's Identifier (How YOU refer to this PREMISES)
			Building	Contents																

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Are there any structures you <u>don't</u> want to insure?	Premises #	Item #	Description of items not to be insured

Mortgagee

Name:

Street:

City:

State:

Zip:

Applies to Premises/Item #s:

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Mortgagee

Name:

Street:

City:

State:

Zip:

Applies to Premises/Item #s:

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Loss Payee

Name:

Street:

City:

State:

Zip:

Applies to Premises/Item #s:

/

Item Description:

GENERAL LIABILITY

Yes

No

What Limits and Coverage do you desire?	<u>Each Occurrence</u>	<u>Aggregate</u>		
	\$300,000 /	\$1,000,000		\$5,000 Medical Expense (standard)
	\$500,000 /	\$1,000,000		\$10,000 Medical Expense
	\$1,000,000 /	\$2,000,000		
	\$1,000,000 /	\$3,000,000		
	\$1,000,000 /	\$10,000,000	(aggregate limit does not apply to each Named Insured with this option)	

Line of Duty Accidental Death Benefit:	Yes	No	(not applicable in CA, NH, NY, OH, TX and VA)	
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Do you conduct Fundraising or Social Activities?				
Carnivals	Number of days held annually:			
	Are rides operated by an amusement ride contractor?			Yes No
	If yes, does the contractor carry a minimum \$1 million in liability limits?			Yes No
	If yes, does the contractor name this applicant as an Additional Insured and provide them with a COI?			Yes No
Fireworks	Number of days held annually:		Fireworks are detonated by:	Qualified outside contractor Applicant
	If detonated by outside contractor, does the contractor carry at minimum \$1 million in liability limits?			Yes No
	If yes, does the contractor name this applicant as an Additional Insured and provide them with a COI?			Yes No
Conventions	Number of days held annually:			
Motorized Events (tractor pulls, mud bogs, etc.)	Type of event:			
	Number of days held annually:			
Bingo	Number of days held annually:			
Hall rentals	Number of days rented annually:			
	Written agreement signed by renter?		Yes No	If yes, attach specimen copy.
	COI obtained if renter is other than an individual?		Yes No	
Social Club	Square footage of club:			

Do you have Boats greater than 100 hp?	Number: If physical damage coverage is desired please be sure to schedule under portable equipment. (do not include jet skis or wave runners)			
Do you have Liquor exposure?	Which of the following best describes the organization's use of alcoholic beverages?			
	The organization sells alcohol year-round (bar or club).			
	The organization sells alcohol at special events.		Describe event(s):	
	Show annual gross receipts: \$			
	The organization prohibits alcohol on the premises and at sponsored function.			
	Does the organization permit alcohol on the premises or at sponsored functions, but not sell it?			Yes No
Do you have Haz Mat exposure?	Do you have a specially organized hazardous materials response team as part of your organization?			Yes No
	If yes, provide # of calls:			
Do you have Above Ground Storage Tank exposure?	Do you own or are you responsible for any above ground storage tanks?			Yes No
	If yes, do you routinely monitor the tank(s) to ensure they are not leaking?			Yes No
	If yes, how frequently?			
	Do employees know and follow release reporting, investigation and confirmation procedures?			Yes No
Do you have Pollution Class B Firefighting Foam exposure?	In your inventory, do you have any Class B foam?		Yes No	If yes, how many gallons?
	Is the foam labeled "Fluorine Free"?			Yes No
	If no, have these foam containers been isolated within a leak containment enclosure and removed from use (fire ground, training, etc.)?			Yes No
	Do you have a plan to properly dispose of this foam?			Yes No
	If yes, when and how?			

Do you have Junior Firefighters?	Do you sponsor a Junior Firefighter program (or explorer post), youth camp, or events involving minors? If yes, please identify the written policy and procedure items you have in place.	Yes	No
	Formal abuse and prevention and control program	Yes	No
	Zero Tolerance Statement	Yes	No
	Annual Employee training and communication	Yes	No
	Response to an allegation procedure	Yes	No
	Criminal Background checks	Yes	No
	Supervision of Youth	Yes	No
	Anti-retaliation and False Allegations	Yes	No
Do you desire Employer's Liability Coverage?	Validation of compliance – oversight, supervision and validation	Yes	No
	If your Workers' Compensation coverage does <u>not</u> provide Employer's Liability, do you want Employer's Liability coverage as part of General Liability? If yes, provide total annual payroll: \$		
	Limits desired:	"Bodily Injury" by accident each accident	"Bodily injury" by disease policy limit
			"Bodily injury" by disease each "employee" or volunteer

CRIME	Yes	No
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Do checks require at least two signatures?				Yes, in excess of \$		No			
Do purchases require the signed approval of two or more people?				Yes, in excess of \$		No			
Are bank accounts, credit card statements and vendor payments reconciled at least monthly?				Yes		No			
Are bank accounts and credit card statements reconciled by someone not authorized to deposit, withdraw or use the card?				Yes		No			
Are you aware of, or do you have knowledge of, any dishonest or criminal act committed by any of your members prior to the date of this questionnaire, whether committed during the course of their membership with you or otherwise?				Yes		No			
If yes, explain:									
Are financial records audited by outside parties?		Yes	No	If yes, how often?		Is the audit certified?		Yes	No

Note: If you are requesting a bond that exceeds \$4,000,000 in limits, please provide us with your most current financial statement.

Employee Dishonesty – Blanket (CBB) (for use with non-governmental entities)	Limit: \$	Public Employee Dishonesty – Blanket (for use with governmental entities) Includes Treasurers and Tax Collectors	Limit: \$
Faithful performance is not available for non-governmental entities. If specifically required in the organization's by-laws, constitution, or resolution, please provide copy.		Faithful Performance Coverage: Yes No	

Below, please indicate the entity to be covered by the Employee Dishonesty – Blanket (CBB) or Public Employee Dishonesty – Blanket (PEBB) bonds. If more entities are to be covered, please include additional information in the "Wrap-Up" section of this application.

Who are your Covered Entities?	Covered Entity for CBB or PEBB		Applies to:	
	If more entities are to be covered, please include in the "Wrap-Up" section of this application.		CBB	PEBB

Employee Dishonesty - Position Schedule Bond					
Position	Number in Position	Covered Entity (if more than one)	Limit	Excess over Blanket Y/N	Faithful Performance (governmental entities only)
					Yes No
					Yes No
					Yes No
					Yes No
					Yes No
					Yes No

Employee Dishonesty - Name Schedule Bond					
Name	Covered Entity (if more than one)		Limit	Excess over Blanket Y/N	Faithful Performance (governmental entities only)
					Yes No
					Yes No
					Yes No
					Yes No

Note: Forgery or Alteration, Computer Fraud and Identity Fraud Expense are coverage extensions that are only available if Employee Dishonesty coverage was requested.

Forgery or Alteration	Limit:	\$25,000	\$50,000	\$100,000	\$250,000	Other \$
Computer Fraud *	Limit:	\$25,000	\$50,000	\$100,000		
Identity Fraud Expense *	Limit:	\$25,000				
* \$10,000 limit is included automatically for any insured that purchases blanket employee dishonesty or blanket public employee dishonesty coverage of \$10,000 or more.						

AUTO Yes No

(Vehicle Schedule Addendum is available on website if there are more vehicles.)

What Coverages and Limits do you desire?	Liability Limit (Combined Single Limit):	\$300,000	\$500,000	\$1,000,000	Deductibles:	Comprehensive:	\$1,000	\$3,000	\$5,000	\$10,000	
	Uninsured/Underinsured Motorists Limit:					Collision:	\$1,000	\$3,000	\$5,000	\$10,000	
	PIP Limit:	Med Pay Limit:				Optional Deductibles if desired:					
	Primary Liability coverage for members' personally owned and hired vehicles? Yes No					Comprehensive:	\$1,000	\$3,000	\$5,000	\$10,000	
						Collision:	\$1,000	\$3,000	\$5,000	\$10,000	

As part of your Standard Operating Procedures (SOPs) / Standard Operating Guidelines (SOGs), do you have the following:	Are Motor Vehicle Records (MVRs) checked on all members that drive apparatus?			Yes	No
	If yes, what frequency?		Pre-hire then annually	Pre-hire then every three (3) years	
	Do you have an emergency vehicle driver/operator program?			Yes	No
	Do you conduct driver training?			Yes	No

VEHICLE CLASSIFICATION											
Ambulance		ATV		Bus 9-20 seats		Bus 61+ seats		Mobile Equipment		Motorhome	
Service		Service Tractor		Trailer Over 2000 lbs.		Trailer Under 2000 lbs.		Service Tow		Snowmobile	
Antique		Bus 1-8 seats		Bus 21-60 seats		Fire Truck		Motorcycle		PPT	

VEHICLE PE CLASS CODES											
AC		Air Cascade Unit		BUS		Bus		MP		Mini Pumper	
AD		Aerial Device		BV		Brush Vehicle		OTH		Other	
ALS		Advanced Life Support Ambulance		CF		Chemical and Foam Unit		PLDH		Pumper with large diameter hose	
ANTQ		Antique		FR		First Responder Vehicle		PPT		Private Passenger	
BLS		Basic Life Support Ambulance		HM		Hazardous Materials Vehicle		PR		Pumper (regular)	
								PT		Pumper/Tanker	
								QLDH		Quint with large diameter hose	
								QR		Quint (regular)	
								RTH		Heavy Rescue Truck	
								RTL		Light Rescue Truck	
								S		Salvage Truck	
								SERV		Service Vehicle	
								SNOW		Snowmobile	
								T		Tanker	
								TOUR		Tournament Vehicle	
								TRL		Trailer	

Agreed value coverage is provided for fire trucks, ambulances, antiques and trailers. Agreed value coverage can be requested on PPTs less than five years old (not available in MA). ACV can be quoted for all other vehicle types. Cost new must be provided. **Chief's Vehicles will be insured on an Agreed Value basis but must be identified in the Insured Identifier Section below.**

Veh #	Year	Make	Description (Model / Type)	Vehicle Classification	Vehicle PE Class	Serial Number (VIN)	Agreed Value	Cost New ACV	Insured's Identifier (How YOU refer to this vehicle) Example: Chief's Vehicle	Garaged at Premises #
EX.	2004	Freightliner	Pumper Large Diameter Hose	Fire Truck	PLDH	1HTLFTVL6KH666870	\$250,000		Ladder Co. 49	3
1										
2										
3										
4										
5										
6										
7										

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EX.	2004	Freightliner	Pumper Large Diameter Hose	Fire Truck	PLDH	1HTLFTVL6KH666870	\$250,000		Ladder Co. 49	3
8										
9										
10										
11										
12										
13										
14										
15										
16										
17										
18										
19										
20										

Rental Reimbursement?	Rental Reimbursement is automatically provided for Fire Trucks (7909), Ambulances (7919), \$300 per day for up to 40 days. Do you want coverage for other vehicles? If so, please specify which vehicles:		
	Applies to Vehicle #'s:		
	Amount per day:	Number of days:	

Do you have any Converted vehicles?	Have any vehicles been converted from a previous use (oil tankers, military vehicles, delivery vans, etc.)? Yes No		
	If yes, indicate vehicle number(s):		
	If yes, is there a water tank on any of these vehicles? Yes No		

Do you have any Garage exposure?	Does the applicant have any Garage Liability or Garagekeeper's exposure (for example, repairing the vehicles of others)? Yes No		
	If yes, Address where you conduct Garage Operations:		City: State: Zip:
	If yes, Limit of Insurance: \$ Maximum limit available is \$2,500,000.		
	If yes, Comprehensive Deductible:	\$250/\$1,000 \$500/\$2,500	All Perils for Each Customer's Auto / Maximum Deductible for All Loss in Any One Event
	Collision Deductible:	\$250 \$500	For Each Customer's Auto

Add'l Insured Lessor Loss Payee	Name:		
	Address: City: State: Zip:		
Applies to Veh #'s:			

Add'l Insured Lessor Loss Payee	Name:		
	Address: City: State: Zip:		
Applies to Veh #'s:			

PORTABLE EQUIPMENT**Yes****No****Blanket Coverage:** You must complete the "Vehicle PE Class" column on the vehicle schedule.

Deductible:	\$500	\$1,000	\$2,500	\$5,000
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Optional Deductible if desired:	\$500	\$1,000	\$2,500	\$5,000
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Scheduled Coverage: Please provide the following for any item you wish to have separately scheduled.

Deductible:	\$500	\$1,000	\$2,500	\$5,000
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Item #	Description	Serial Number	Unit Value	Quantity

[\(Portable Equipment Addendum](#) is available on website if there are more items.)**Search and Rescue Dogs:** Please provide the following for each animal. Attach a separate sheet if necessary.

Breed	Sex	Year of Birth	Name	Agreed Value

Drones (Unmanned Aircraft Systems)

Does your organization own or operate drones?

Yes

No

Model	Serial Number	Weight (lbs./oz.)	Value of Drone	Value of Attached Equipment

Are all operations being conducted in accordance with FAA rules? Yes No

How many personnel are authorized to operate the drones?

How many hours of training are required prior to personnel being authorized to operate the drones?

Does the insured have written policies and procedures that address storage and accessibility to the drone only by qualified operators? Yes No

Does your organization loan, rent or lease the drones to others? Yes No

If yes,

a. Describe to whom:

b. Will you loan, rent or lease: with your authorized operator without your operator

MANAGEMENT LIABILITY

Yes

No

Management Liability Limits for each offense or wrongful act/aggregate will match the General Liability limits for each occurrence/aggregate as selected in the General Liability section.

Claims made basis

Do you have knowledge of any incidents which would cause a reasonable person to believe that a claim or suit might result? Yes No

If yes, please give complete details, including date:

Occurrence basis

Please indicate whether you:

are currently insured on an occurrence basis for Management Liability coverage, or

do not currently carry Management Liability coverage, or

will purchase an extended reporting period from your current claims made carrier when you move your coverage to VFIS

Does the organization have a personnel (human resources) administrator? Yes No

Does the organization have written policies and procedures covering the following areas?

	Yes	No		Yes	No	
Hiring or applying for membership	Yes	No	Discipline	Yes	No	
Dismissal	Yes	No	Promotions	Yes	No	
Discrimination	Yes	No	New employee / volunteer orientation	Yes	No	
Sexual Harassment	Yes	No	Performance evaluation	Yes	No	N/A

IMPORTANT NOTE: When coverage is bound, a completed and signed "Claims Made" Management Liability Supplemental Application will be required if coverage is being written on a claims made basis. We will provide you with the supplemental application with your proposal.

Cyber Liability protects you when claims are made against you for monetary damages arising out of a Security Failure or Privacy Event. The limit for Each Security Failure and Privacy Event will be the same as the Management Liability each offense or wrongful act limit, subject to the Management Liability aggregate; however the aggregate shall not exceed \$3,000,000.

Cyber Liability Yes No If electing Cyber Liability, please complete the Event Management Coverage section and questions below.

Event Management Coverage reimburses for event management loss you incur as a result of a privacy event or extortion threat first discovered during the policy period. This provides coverage for professional expertise in the identification and mitigation of a privacy breach.

\$50,000 each privacy event or extortion threat / \$50,000 aggregate automatically included

\$100,000 each privacy event or extortion threat / \$100,000 aggregate

\$250,000 each privacy event or extortion threat / \$250,000 aggregate

\$500,000 each privacy event or extortion threat / \$500,000 aggregate

1. Yes No Is Firewall technology used at all internet points of presence to prevent unauthorized access to internal networks?
2. Yes No Do you use antivirus software on all desktops, portable computers and mission critical servers?
3. Yes No Are antivirus applications updated in accordance with the software provider's requirements?
How often?
4. Yes No Do you have a written information security and privacy policy?
5. Yes No Do you backup your computer data and store it off site?
6. Yes No Are your employee, customer, and other physical and electronic records maintained in a secure environment with limited access?
7. Yes No Is remote system access provided?
Yes No If so, is multi-factor authentication (MFA) in place for all remote access?
8. Yes No Has your organization suffered a computer attack, such as a hacking attack, breach of personal information, denial of service attack, virus or malware infection or ransomware attack, in the last 12 months? If yes, please explain:

EXCESS LIABILITY		Yes	No
What Coverages and Limits do you desire?	Limits desired: \$	occurrence / \$	aggregate
	Note: Underlying liability limits of \$1,000,000 are required.		
	Coverage desired excess of:	General Liability	Management Liability Automobile Liability

WRAP-UP INFORMATION

If available, include the current premiums and attach loss runs for the past four years.

NOT APPLICABLE IN MISSOURI; DO NOT ANSWER FOR MISSOURI INSUREDS

Answer in all states except Missouri: Has your current insurance been cancelled or non-renewed? Yes No

If yes, please provide details:

Name of Producing Agency: _____

Agency's Address: _____
Street or PO Box City State Zip Code

Agency's Phone: _____

If you are not licensed as a broker, are you a property/casualty agent? Yes No

Producer or CSR (for contact purposes): Name: _____
First Name MI Last Name

Email: _____

If you have never placed business with us before, please provide the person responsible for agency/brokerage licensing and contracting:

▪ Contact's Name: _____
First Name MI Last Name

▪ Contact's Email: _____

▪ Contact's Direct Phone: _____

FRAUD WARNING NOTICE – PLEASE READ CAREFULLY

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent act, which is a crime, and may subject such person to criminal and civil penalties.

Alabama	Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or who knowingly presents false information in an application for insurance is guilty of a crime and may be subject to restitution, fines, or confinement in prison, or any combination thereof.
Arkansas	Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.
California	For your protection California law requires the following to appear on this form: Any person who knowingly presents false or fraudulent information to obtain or amend insurance coverage or to make a claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.
Colorado	It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.
District Of Columbia	WARNING: It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.
Florida	Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.
Kansas	Any person who knowingly and with intent to defraud, presents, causes to be presented or prepares with knowledge or belief that it will be presented to or by an insurer, purported insurer, broker or any agent thereof, any written, electronic, electronic impulse, facsimile, magnetic, oral, or telephonic communication or statement as part of, or in support of, an application for the issuance of, or the rating of an insurance policy for personal or commercial insurance, or a claim for payment or other benefit pursuant to an insurance policy for commercial or personal insurance that such person knows to contain materially false information concerning any fact material thereto; or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act.
Kentucky	Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime.
Louisiana	Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.
Maine	It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.
Maryland	Any person who knowingly or willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly or willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.
Minnesota	A person who files a claim with intent to defraud or helps commit a fraud against an insurer is guilty of a crime.
New Jersey	Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.
New Mexico	Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to civil fines and criminal penalties.
New York	Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.
Ohio	Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.
Oklahoma	WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.
Oregon	Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto, may be guilty of a fraudulent act, which may be a crime, and may subject such person to criminal and civil penalties.
Pennsylvania	Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.
Rhode Island	Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.
Tennessee	It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.
Vermont	Any person who knowingly presents a false statement in an application for insurance may be guilty of a criminal offense and subject to penalties under state law.
Virginia	It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits.
Washington	It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits.
West Virginia	Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

Your signature below acknowledges that you have read the Fraud Warning Notice that applies to your state of domicile.

The undersigned is an authorized representative of the applicant and certifies the information provided to obtain this coverage is accurate to the best of their knowledge; this includes any applications, locations schedules, valuation statements, loss history information and engineering reports.

Applicant's signature:

Title:

Date:

Agent's signature:

Date:

VFIS BUILDING VALUATION FORM

Photos of Building Must Accompany Completed Form Supplemental Application

Submitted by: _____ Date: _____

General Information

Client Information

Name: _____

LocationAddress: _____

City: _____

State/Zip Code: _____

Policy Information

Coverage Amount: _____

Policy Number: _____

Location Number: _____

Structure Information

(Answer only the applicable information for each structure. Some fields on the worksheet do not apply for every structure.)

Structure Type:

Fire Station, Paid: _____ %

Fire Station, Volunteer: _____ %

Social Club: _____ %

Govt. Buildings: _____ %

Office: _____ %

Other: _____ %

(Check all that apply)

Year Built: _____

Total Square Footage: _____

Ground Floor Area: _____

Number of Floors: _____

Perimeter: _____

Basement Square Footage: _____

Type: Finished Unfinished

Other Area Type (mezzanine, balcony, etc.) and Square Footage Amount: _____

Building Code Class

1 – Frame Combustible: _____ %

2 – Joisted Masonry: _____ %

3 – Noncombustible: _____ %

4 – Noncombustible (Masonry): _____ %

5 – Modified Fire Resistive: _____ %

6 – Fire Resistive: _____ %

(Check all that apply)

Construction Type

Framing, Wood: _____ %

Metal Frame: _____ %

Masonry, Block: _____ %

Masonry, Brick: _____ %

Other: _____ %

(Check all that apply)

Construction Quality

Basic – Plain, square/rectangular, no trim or decoration

Average – Typical building style for occupancy, limited trim or decoration

Above Average – More complex in shape or building style with more features, trim, decoration

Expensive – Complex shape/rooftline, specialized/costly materials or features

Very Expensive – Involves well known architect/developer, expensive or vintage features

Exceptional – Unique/vintage building, extensive use of artisans, finest materials/quality

Building Exterior			
Brick veneer, standard	%	Siding, vinyl	%
Brick wall, reinforced w/ rebar	%	Stone veneer, frame	%
Concrete block	%	Stone veneer, masonry	%
Concrete block, split face	%	Stucco	%
Metal siding, corrugated aluminum	%	Tilt up, concrete wall	%
Siding, hardboard (wood)	%	Other:	%
Panels, cement fiber siding	%	(Check all that apply)	

Foundation Type					
Concrete block			Poured concrete walls		
Concrete slab			Pier and beam		
Partial concrete slab			Other:		
Slope of Site	Flat	Slight	Moderate	Steep	Very steep

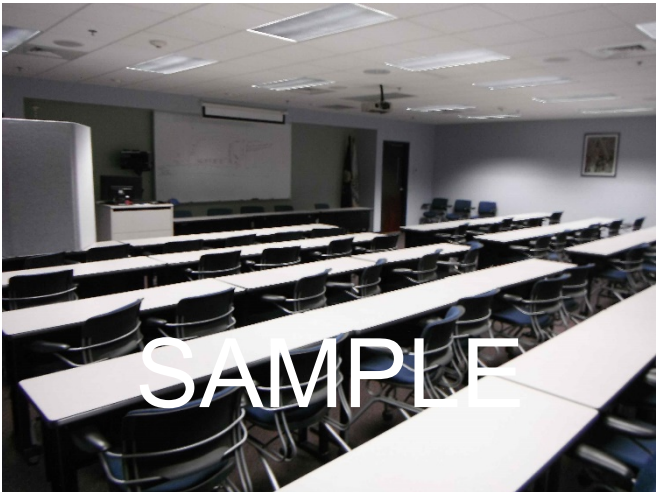
Roof Covering					
Corrugated Aluminum	%	Shingles, architectural (30-40 year)	%		
Metal, other than standing seam	%	Shingles, asphalt (Composition Shingle)	%		
Metal, standing seam	%	Tiles, Slate	%		
Rubber/Membrane	%	Other:	%		
Built Up Tar & Gravel	%	(Check all that apply)			
Roof Pitch	Flat	Slight	Moderate	Steep	

HVAC			
Complete HVAC	%	Hot water, radiant (Floor, walls, etc.)	%
Electric (Metal baseboards)	%	Space heater (Overhead Heat Unit)	%
Electric, wall	%	Steam	%
Evaporative cooling	%	Steam boiler	%
Floor Furnace	%	Ventilation	%
Forced air unit	%	Warmed and chilled air (Chiller)	%
Heat pump	%	Warmed and cooled air (Condenser)	%
Hot water	%	None	%
(Check all that apply)			

Equipment/Contents/Other Cost Items: (if any) i.e.: Generators, Radio Towers, Etc.	
Item:	
Item:	
Item:	
Risk Control Use Only: Equipment/Contents Percentage of Structure Value	%

Note: Attach Photos and Provide Diagram of Building

Left Front OR Right Front Angle (two sides)	Opposite Rear Angle (two sides)
	

At Least Two Interior Photos: (Bay, Office Space, and Kitchen)	
	

Photos of Building Must Accompany Completed Form

ACCIDENT & SICKNESS Supplemental Application

Important Note: If quoting A&S only, pages 1 and 2 of this application must be completed.

Current Carrier:

Date Proposal Needed By:

Number of locations with emergency operations?

Population of area served on a first call basis:

Do you operate an ambulance? Yes No

Does your organization perform medical evaluations meeting the requirements of NFPA 1582 or OSHA CFR 29 910.134 Respiratory Protection Standard? Yes No

Does your organization have a Safety Officer meeting the requirements of NFPA 1500 and/or NFPA 1521? Yes No

Members to be Covered	Number of paid employees full-time:		Employees are considered Full Time if regularly scheduled 30 or more hours per week.
	Number of paid employees part-time:		
	Number of volunteers:		
	Number of administrative personnel:		
	Number of auxiliary members:		
	Number of junior members:		
	Number of publicly elected (trustees, commissioners or directors):		

Illinois and Ohio: Please complete Supplement for Membership Classification. Contract the VFIS Regional Director for additional information.

Who is covered by Workers' Compensation? Volunteers Paid Personnel

Volunteers are covered for: Disability? Medical? Both?

Specify Carrier:

Medical Expense Benefits:	Volunteers	Excess	Primary
	Full-time paid employees	Excess	Primary

THREE YEAR LOSS HISTORY <i>(attach loss runs when available)</i>				
Date	Type	Paid	Reserved	Total Incurred

Benefit Limits: (enter limits below)

Accidental Death & Dismemberment/Loss of Life (\$20,000-\$500,000)	Weekly Indemnity First 28 Days (\$100-\$1,000)	Weekly Indemnity After 28 Days (\$100-\$1,000)	Medical Expense (\$2,500-\$100,000)

Optional Benefits: (check all benefits to be quoted)

Weekly Hospital Benefit		Extra Expense
First Week Total Disability		\$ 24-Hour AD&D - Injury Only **
Coordinated 28 Day Total Disability Benefit *		\$ Off-Duty AD&D - Injury Only **
Extended Total Disability		
Long-Term Total Disability		Member Family Assistance Program
Weekly Injury Permanent Impairment Benefit COLA		
Long-Term Total Disability Benefit COLA *		

*Not available in all states.

**Coverage cannot be bound without a copy of the insured's roster indicating the members covered for this benefit.

Billing Schedule: Annual Semi-Annual Installments (\$1,500 minimum premium; Not available in MA, RI or WA.)**Florida Only:** Yes No – Florida Statutory Death Benefits per Title X, Chapter 112.191(a), (b) and (c).

Name of Producing Agency:

Agency's Address:

Agency's Phone: ()

Applicant's signature: _____ Title:

Date:

Agent's signature: _____

Date:

SPECIALTY BENEFITS Supplemental Application

GROUP TERM LIFE

Yes

No

Data Required: Census data including member's name and date of birth.

Proposed Effective Date for the Plan:

Basic Face Amount including Basic AD&D: \$

Covered Activity AD&D (from 100% - 200%)

Reduction Schedule: Standard Reduction (50% at age 70)
(Please check one) None
 Other (explain)

Type of Organization: Volunteer Career Combination (Volunteer/Career)

CRITICAL ILLNESS

Yes

No

Proposed Benefits

Critical Illness
(Covered Illness – Cancer, Heart
Attack and Stroke)

AD&D

Aggregate limit
(per covered accident)

Option 1	\$10,000	\$10,000	\$500,000
Option 2	\$20,000	\$10,000	\$500,000
Option 3	\$30,000	\$10,000	\$500,000

Number of Eligible Persons:

Applicant's Signature: _____

Title:

Date:

Agent's Signature: _____

Date: